**SELF ASSESSMENT ANNEXURE**

***(For the period from …………..……….. to ………..…………..)***

1. Name and Designation :
2. No. of years in the present post :
3. Institutions served and duration in each institution (from Lecturer onwards):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Institution*** | ***From*** | ***To*** | ***Duration*** | ***Remarks*** |
|  |  |  |  |  |
|  |  |  |  |

1. Name of Institution presently working in:
2. Subjects taught & Percentage of pass in the last year with semester and branch:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Branch*** | ***Semester*** | ***Subject*** | ***No of students*** | ***Percentage of Pass*** |
| ***Appeared*** | ***Passed*** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. Seminars /Courses attended during the calendar year:

|  |  |  |  |
| --- | --- | --- | --- |
| ***Sl. No.*** | ***Name of seminar/course*** | ***Period*** | ***Venue*** |
|  |  |  |  |
|  |  |  |  |

1. Guided in students project work :
2. Seminars /Courses coordinated during the calendar year :
3. Details of extra responsibilities assigned

|  |  |
| --- | --- |
| ***Sl. No.*** | ***Responsibility*** |
|  |  |
|  |  |
|  |  |
|  |  |

1. Paper Publications in Conferences/Journals:
2. Leave history during the calendar year:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Casual leaves*** | ***Commuted leaves*** | ***Half pay leaves*** | ***LWA*** | ***Other leaves (specify)*** |
|  |  |  |  |  |

1. Whether any feedback is collected from students :

 Signature of the Officer

**TO BE FILLED BY HOD/ PRINCIPAL**

***(The following details of the officer concerned are to be filled by HOD/Principal)***

1. Other involvement in the institution:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***NSS*** | ***NCC*** | ***CDTP*** | ***Library*** | ***Arts & Sports*** | ***Scholar******Support*** | ***Finishing******School*** | ***ICT*** | ***Visiting******Faculty*** | ***Polytechnic Admission*** |
|  |  |  |  |  |  |  |  |  |  |

1. Participation in examination activity:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Examination******Monitoring*** | ***Question******Paper Setting*** | ***Paper******Valuation*** | ***Practical Examinations*** | ***Invigilation*** | ***Deputy******Chief*** |
|  |  |  |  |  |  |

1. Curriculum development activities :
2. Involvement in

 a) Participation for the development of institution

 (Such as procurement of equipments & machinery

 for the labs, Preparation of Lab manual etc.) :

 b) Entrepreneurship Development Activities :

 c) Student motivation programmes/career

 development /placement Assistance :

 d) Evening Diploma :

 e) Any other (specify) :

 f) Innovation circle :

 Name & Signature of Principal

(Please attach separate sheets wherever necessary)